



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DR. CHEEDAY SATYANARAYANA DEGREE AND P. G. COLLEGE
Name of the head of the Institution	Sri Sakumalla Satyanarayana
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+918639091356
Mobile no.	9440126142
Registered Email	csn_college@yhoo.com
Alternate Email	cheedaysatyanarayana142@gmail.com
Address	8-7-29/6 behind industrialBhimavaram estate
City/Town	Bhimavaram
State/UT	Andhra Pradesh
Pincode	534201

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			M.Rajkama1																
Phone no/Alternate Phone no.			+919989207551																
Mobile no.			8985012414																
Registered Email			rajkamalmaddala@gmail.com																
Alternate Email			ssn.csn99@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://drcsndegreeandpgcollege.ac.in/userfiles/AQAR%202017-2018%20Submitted%20Report.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=academic-calender																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.17</td> <td>2009</td> <td>15-Jun-2009</td> <td>14-Jun-2014</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.17	2009	15-Jun-2009	14-Jun-2014
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.17	2009	15-Jun-2009	14-Jun-2014														
6. Date of Establishment of IQAC			10-Jun-2008																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																	

IQAC		
Mentor - Mentee program	16-Jul-2018 1	41
Orientation program on NAAC Accreditation	18-Aug-2018 1	62
Faculty development program	25-Sep-2018 5	33
State level seminar and intercollegiate competitions	21-Dec-2018 1	115

L::asset('/','public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Preparation of Academic Calendars 2. AISHE submission 3. Organized Yoga Day 4. Conducted orientation program on NAAC Accreditation 5. Organized the Faculty Development program

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic audit	Department wise academic audit was conducted
AISHE Submission	Data submitted to AISHE
Student Satisfaction Survey	SSS has been done randomly selecting the students from different students IQAC analyzed the feedback and noted the suggestions given by the students.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	19-Mar-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

27-Aug-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, the Institute has a well designed Management Information System (MIS). All the major institutional activities are implemented through MIS. • Student Information System: It stores every student information like student contact information, parent contact information, personal data, results, attendance reports etc. • Library Management System: It manages all the library information of students and staff. • Administration and Accounts Automation System: Administration and accounts related information of

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum and Teaching at college is a need to ensure that the curriculum offered, meets expectations of all stakeholders today and in future. In pursuit of its vision of academic excellence the curriculum of the college is in line with that of the affiliating university and recommended by APSCHE. The curriculum is aimed at making the students globally competent, locally relevant and catering to the requirements of employers in particular and society in general by blending core values of higher education and vision & mission of the institution. We expect our graduates, emerging as empowered citizens with the ability of independent thinking, decision- making, effective communication with strong foundation of knowledge and skills. Visakhapatnam, Hyderabad is the destination for a host of pharma, IT and companies. Seizing this opportunity & preparing student to fulfil their dreams, the college offers a number of undergraduate programs in physical sciences with computer science as one of the core subjects, B.com with computer science specialization, and compulsory course in computer skills to all other students. "Andhra Med Tech Zone", Visakhapatnam has emerged as a pharmaceutical and biotechnology hub. Bachelors in basic and applied biological sciences students have curriculum strengthened by practical's, project work, internships which help students to choose research as a career with many national research labs besides sufficient employment opportunities in corporate sector and research & development. Bachelors in commerce with specializations in accounting, Computer applications, finance and business management programs equip students with professional competence in the field of business and commerce and develop in them an active interest for self- employment and creation of employment and creation of employment for others. Post graduate programs such as Organic Chemistry, Microbiology and are designed to create professionals in industry, academia, research. Ability Enhancement compulsory course are fundamental in creating awareness on critical issues in environmental concerns, soft skills, Gender Human Values and culture and heritage. The curriculum also caters to equip students by imparting skills to promote entrepreneur culture and employability competence through a range of skill and career-oriented courses. A sense of social responsibility is ingrained through value enrichment courses under curricular activities, testimony to this, sports is an integral part of our curriculum, as our students made proud of us in inter college competitions. The institute also encourages getting MOUs for better training in core fields and bridging the gap between institution and employer. Advanced labs are set up in the college to strengthen the curriculum delivery by way of conducting practical.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Numerical ability and reasoning	NA	06/08/2018	30	Employability	Learning skills in logical thinking

Bioinformatics	NA	13/12/2018	30	Employability	Biological data development software
Spoken English	NA	14/08/2018	30	Employability	Students will speak fluently
Tally	NA	17/12/2018	30	Employability	Financial and inventory management
Medical lab technology	NA	07/10/2018	30	Employability	Skill in paramedical science

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Mathematics, Physics, Chemistry (M.P.C) - Organic spectroscopic techniques, advanced organic reactions, pharmaceutical and medicinal chemistry introduced in Semester VI	04/06/2018
BSc	Mathematics, Physics, Computer Science (M.P.Cs) - Distributed system, Cloud computing Courses introduced in Semester VI	04/06/2018
BSc	Mathematics, Electronics, Computer science (MECS) Distributed system, cloud computing introduced in Semester VI	04/06/2018
BSc	Botany, Zoology, Chemistry (BZC) Organic spectroscopic techniques, advanced organic reactions, pharmaceutical and medicinal chemistry introduced in Semester VI	04/06/2018
BSc	Microbiology, Biochemistry, Biotechnology (MB,BC,BT) Plant biotechnology, environmental biotechnology and industrial biotechnology introduced in Semester VI	04/06/2018
BSc	Chemistry,	04/06/2018

	Biochemistry, Biochemistry (C,BC,BT) Plant biotechnology, environmental biotechnology and industrial biotechnology introduced in Semester VI	
BA	Social work, Economics, Geography (SEG) Fields of social work, social work, HIV / AIDS, social problems and welfare services introduced in Semester VI	04/06/2018
BCom	GENERAL central banking, rural and farm credit introduced in Semester V	04/06/2018
BCom	Computer Applications central banking, rural and farm credit introduced in Semester V	04/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mathematics, Physics, Chemistry (M.P.C)	04/06/2018
BSc	Mathematics, Physics, Computer Science (M.P.Cs)	04/06/2018
BSc	Mathematics, Electronics, Computer science (M.E.CS)	04/06/2018
BSc	Botany, Zoology, Chemistry (B.Z.C)	04/06/2018
BSc	Microbiology, Biochemistry, Biotechnology (MB.BC.BT)	04/06/2018
BSc	Chemistry, Biochemistry, Biotechnology (C. BC.BT)	04/06/2018
BA	Social work, Economics, Geography (S.E.G)	04/06/2018
BCom	General	04/06/2018
BCom	Computer Applications	04/06/2018
MCA	Master of Computer Applications	04/06/2018
MBA	Finance, Marketing and HR	04/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	693	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diagnostic methods in Microbiology	13/08/2018	46
E-Commerce	21/08/2018	75
Mushroom production technology	17/12/2018	64
MS- Office Internet	06/09/2018	59
Entrepreneurship	04/12/2018	105
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	MICROBIOLOGY	33
MSc	BIOTECHNOGY	33
MSc	BIOCHEMISTRY	28
MA	SOCIAL WORK	8
MBA	FINANCE MARKETING & HR	57
MCA	MASTER OF COMPUTER APPLICATIONS	52
BSc	Mathematics, Physics, Computer Science (M.P.Cs)	12
BSc	Mathematics, Electronics, Computer science (M.E.CS)	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback has been collected from stake holders – students, teachers, employers, parents and Alumni on curriculum in the form of hard copy. Feedback was

analysed by Principal, Vice Principal IQAR Coordinator and members. Students focused on need of certificate courses. In response to the feedback of students the management decided to introduce need-based certificate courses. 1 certificate course in Botany, Chemistry, Mathematics, Commerce, Statistics and Microbiology subjects have been started. Faculty in their feedback suggested to organize institutional, industrial and field visits in order to maintain balance between theory and practical knowledge. In response to this the management has taken resolution to organize industrial, institutional in field visits every year. As a part of this students and staff Employers suggested to improve positivity and enthusiasm in learning new things and to face problems in work place. Alumni suggested to have more campus drives. Therefore, management and career placement cell to have more campus placement drives and tried to tie up more industries to get job opportunities to students. Industries like IT several pharma companies conducted campus drive and recruited many students every year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics, Physics, Chemistry (M.P.C)	50	8	3
BSc	Mathematics, Physics, Computer Science (M.P.CS)	50	29	16
BSc	Mathematics, Electronics, Computer Science (M.E.CS)	50	28	10
BSc	Botany Zoology Chemistry (B.Z.C)	50	25	10
BSc	Microbiology, Biotechnology, Biochemistry (MB.BC.BT)	50	36	16
BSc	Chemistry, Biotechnology, Biochemistry (C.BC.BT)	50	10	2
BA	Social Work, Economics, Geography (S.E.G)	60	25	11
BCom	General	60	38	20
BCom	Computer	60	55	32

	Applications			
MSc	Microbiology	30	33	27
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	391	356	29	43	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	72	8	8	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- The college has highly centralized mentorship system where a Mentor is provided with a mentee to look after his/her academic and psychological well-being and also monitor class attendance and academic progress. The college implements mentoring system in both UG PG classes. An effective student mentoring system is in practiced in the college. Mentoring of the students is our top priority. All faculty and students of all semesters are divided into mentor- mentee a mentor is a teaches acting both as a find and a role model who supports and encourages a student semester coordinator will be assigned as mentor for each class. They would look into assigned students academic progress, discuss with tutor and other faculty about their behavior in classroom and should observe any unusual behavioral patterns and incidents. Student welfare cell members are always available to heed to the problems of the students. Students are always free to approach the teachers for any kind of guidance – personal professional and so on the mentor guides a student in his/ her academic pursuits and emotional and psychological development, particularly in the latter's transition phase. The combined efforts of mentor and mentees have improved the academic ambience of each department. This is reflected in the academic performance of students. Efficacy of the mentoring system:- The prevailing mentoring system help us in the following ways:- 1.Enhances the teaching –learning process making it more. 2.Provides impartial advice and encouragement to students. 3.Assists in problem solving and improves self-confidence of students. 4.Provides individual and personal care to the students. 5.Ceates a positive work environment 6.Promotes effective utilization of college infrastructure and resources. The institute has followed the suggestion made by QAC, Higher Technical education Dept to introduce the mentoring system. The importance of integrating the system for enhancing students performance is a common resolution adopted by a meeting of the teaching faculty. The institute has followed the suggestion made by QAC, Higher Technical Education Department to introduce the mentoring system. Problems Encountered and Resources Required Common problems encountered are: Relationship issues Anger management Changing moods and attitude Anxiety and stress management Deficit in commitment and effort Inexperienced counselors Poor time management and punctuality by students Lack of respect towards the system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
747	72	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	0	6	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	B PRABAKARAM	Associate Professor	Received a best NSS officer program held at West Godavari District
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1	II Semester	17/11/2018	22/06/2019
BCom	81	II Semester	17/11/2018	22/06/2019
BA	62	II Semester	17/11/2018	22/06/2019
BSc	1	I Semester	17/11/2018	28/01/2019
BCom	81	I Semester	17/11/2018	28/01/2019
BA	62	I Semester	17/11/2018	28/01/2019
MSc	32	I Semester	24/12/2018	02/03/2019
MA	2	I Semester	24/12/2018	02/03/2019
MBA	10	I Semester	24/12/2018	02/03/2019
MCA	51	I Semester	24/12/2018	02/03/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal assessment evaluation of the students is an integral part of the teaching-learning process. Our affiliating Adikavi Nannaya University prescribes continuous internal mid exams, assignments and class tests for theory. CIE Systems at the institution level are transparent and are communicated with the students well in time. At the beginning of the semester, faculty members inform the students about the assessment process during the semester as directed by the university. The students have been encourage continuously to study sincerely for the improvement of their performance In our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination. Our institute adopts the following reforms: - • The faculty members handling the subjects set the question papers which are verified by a senior faculty member and HOD. Open

book tests are conducted during post regular hours. The students have to go to the library for gathering the books for the questions assigned by the faculty members. • The university exam pattern for improving the presentation skill of our students are demonstrated in the class which includes does and don'ts in the exam, the time management strategies, the way of presenting the content in the paper. The question paper audit has been started for improving quality of questions. Department wise committee has been formed which verifies whether questions set are based on course outcomes and level of blooms taxonomy The IQAC monitors the evaluation process in its meeting and provides suggestions for improvement .The college has also implemented various reforms in internal evaluation process. Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counselling . Counseling Sessions are used to sort out the personal issues, academic and non-academic problems. For effective implementation of OBE Model and monitoring students outcome attainment, Academic Performance Monitoring System(APMS) has been developed and deployed. The APMS system effectively assist in monitoring and evaluation of students centric learning outcomes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution ensures proper time management system and follows the timeline given by the university and adheres to it. Every year we prepare the "Academic Calendar" for the institute and also a departmental wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activity like guest lecturer , extensions series and industry interaction. The Academic calendar containing the relevant information regarding the teaching learning schedule (working days), various events to be organized holidays, dates of internal examinations, semester examinations etc. The college carries out effective planning to stick to academic calendar .As a result it allows the teachers and the students to space out their teaching and learning and regular assessment of the same.The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students academic progress is monitored regularly by adopting the strategy of continuous internal evolution, seminars, project work, unit tests and semester examinations. Every department has to submit the compliance of the academic calendar as a part of their annual submissions in addition the internal audit conducted which ensure the compliance to verify with documentary evidence. The Process is as follows: Teacher: - Every teacher is assigned the subject to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. Head of the Department:- The HOD compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the continuous internal evolution in particular at both the internal as well as the University level. Then the academic calendar is forwarded to the IQAC. IQAC:- The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. Special tests will be conducted for slow learners and more assignments will be given for practice. After committed and guided to improve their performance in next examinations. In laboratories students are assessed for every experiment which include regulate performance, viva and the promptness in submitting the record. The independent leaving practical knowledge is tested by viva-voce for laboratory courses. The institution ensures proper time management system and follows the timeline given by the university and adheres to it. Every year we prepare the "Academic Calendar" for the institute and also a departmental wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activity like guest lecturer , extensions series and industry

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2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BSc	Mathematics, Physics, Chemistry (M.P.C)	9	6	67
2	BSc	Mathematics, Physics, Computer Science (M.P.CS)	18	7	39
37	BSc	Mathematics, Electronics, Computer Science (M.E.CS)	10	6	60
10	BSc	Botany Zoology Chemistry (B.Z.C)	5	2	50
41	BSc	Microbiology, Biotechnology, Biochemistry (MB.BC.BT)	4	2	50
21	BSc	Chemistry, Biotechnology, Biochemistry (C.BC.BT)	3	2	67
62	BA	Social Work, Economics,	9	6	67

		Geography (S.E.G)			
81	BCom	General	11	10	91
82	BCom	Computer Applications	40	28	70
32	MSc	Microbiology	34	28	88
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.drcsndegreeandpgcollege.ac.in/userfiles/Student%20Feedback%202018.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research methodology and statistical analysis	Life Sciences	09/07/2018
Intellectual Property Rights	Commerce and Management Studies	21/08/2018
Patent awareness	Commerce and Management Studies	15/10/2018
How to right Research paper	Computer Science	13/11/2018
Copyright Filing	Mathematical Sciences	20/12/2018
Patent Filing	Life Science	07/01/2019
How to prepare a project proposal	Computer Science	06/02/2019
Inculcating the Research in Students	Humanities	28/03/2019
Entrepreneurship	Chemistry	05/04/2019
Research fund for Oppurtunities	Chemistry	06/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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NIL	NIL	0	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	00	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Nil	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Hygiene and hand wash awareness	Dr.C.S.N Degree and PG college NSS Unit	1	43
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood donation	Award	Dhathri blood bank	38
Heamoglobin test for pregnant woman	Recognition	Rayakudhuru panchayath	15
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Dr.C.S.N DEGREE PG COLLEGE NSS Unit	Hygiene and Hand wash Awareness	1	43
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	Dr.G.Sudha Sri Purna	Dr.C.S.N Degree PG College	7
Faculty exchange	V.Lavanya	Dr.C.S.N Degree PG College	15
Faculty exchange	G.L.V.Ravi Teja	Dr.C.S.N Degree PG College	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Project Work	Study of expression of e4 mutant APOE gene in relation to coronary arlay diseases	Varma hospital	15/05/2018	02/07/2018	P.Madhu priya
Project Work	Serological prvelance of hepatitis B surface antigen in various age groups along with gender	Sarvani diagnostics	15/05/2018	02/07/2018	S.Suneetha
Project Work	Micro biological quality of processed frozen black tiger shrimps in fish processing plant	Surya Mithra	15/05/2018	02/07/2018	K.Maheswara Rao
Project Work	Comparitive biochemical analysis study of peneaus mondon and meta peneaus monoceros shrimps	Surya Mithra	15/05/2018	02/07/2018	M.Ram Prasad
Project Work	Detection of white spot syndrome virus(WSSV) in shrimps by PCR method	Surya Mithra	15/05/2018	02/07/2018	K.Jyothsna devi
Project Work	Pond preparation and management of litopenaeus vannamei	Surya Mithra	15/05/2018	02/07/2018	J.Chiranje evi

	culture in shrimp ponds				
Project Work	Working capital management	Anjani Cement Limited	02/05/2018	18/06/2018	D.Dhana Lakshmi
Project Work	Job satisfaction	3f Industries	02/05/2018	18/06/2018	P.Siva Ganesh
Project Work	Inventory Management	Delta Paper Mills	02/05/2018	18/06/2018	K.Samyuktha Lakshmi
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Surya Mithra	01/12/2018	Project Work	20
SMBTAV SN Degree College	01/02/2019	Faculty exchange	3
Imperial Hospital	02/07/2018	Academic Activities	13
Sarvani Diagnostics	06/10/2018	Training Programmes	10
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
65.6	61.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
WEBPROS-ECAP	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8698	2054661	0	0	8698	2054661
Reference Books	559	607456	0	0	559	607456
Library Automation	1	53000	0	0	1	53000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
M.Rajkamal	Lecture on normal flora of human body	Learning Management System	22/08/2018
Dr.G.Sudha Purna	Lecture on Blotting techniques	Learning Management System	28/08/2018
G.Roselin	Lecture on Immune Systemt566	Learning Management System	05/09/2018
M.Radhika	Lecture onTypes of vibrations	Learning Management System	11/09/2018
K.Tarani Priya	Lecture on stemcells	Learning Management System	24/09/2018
V.Durga Prasad	Lecture oLecture on computer organisation	Learning Management System	23/10/2018
V.Lavanya	Lecture on Prokaryotic translation	Learning Management System	12/11/2018
Ch.K.l.Prasanna	Lecture on working capital	Learning Management System	05/12/2018
A.Kamala	Lecture on arrays	Learning Management System	28/01/2019
S.Rama Krishna	Lecture on Elasticity of Demand	Learning Management System	07/02/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth h (MBPS/	Others
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								GBPS)	
Existing	64	44	8	0	0	5	6	200	1
Added	60	10	0	30	20	0	0	40	0
Total	124	54	8	30	20	5	6	240	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

240 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video center	http://www.drconsndegreeandpgcollege.ac.in/userfiles/E-Content%20Facilities.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
45.88	49.29	10.18	10.37

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities. Physical Facilities: The parent bodies are in charge of infrastructure maintenance on campus. The college allocates money in its budget for using and maintaining the on-campus facilities. Various committees have been established to ensure the college runs smoothly. The upgradation of facilities can be done based on the departments requisitions which can be done by the review of currently available facilities. The class IV staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms, water storage tanks etc. The office looks into the general complaints related to civil works, plumbing, electrical work etc. The majority of complaints are resolved by the internal staff and professionals are called, if required. Cultural events, seminars, conferences, and other gatherings take place in auditoriums and seminar halls. The diary contains a record of booking information for future reference. The College has a hostel building with sufficient number of beds that is fully furnished. The Hostel Committee is taking care of its maintenance. Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. The College has well-ventilated, spacious classrooms with sufficient fans, tube lighting, and equipment for both traditional and contemporary teaching methods. These classrooms are used for annual competitions, guest lectures, training sessions, training exams, and university exams. In the labs, there are display boards with Dos and Dents. The laboratory staff maintains stock registers, log books, etc. The computing facilities maintenance and upgradation are done by Computer Administrator. Online assessments and placement services are also conducted in the computer lab. Support Facilities: The library provides for the academic and co-curricular

requirements of the staff and students. The Library committee is monitors upgrading the library books and infrastructure of the library. Annual Stock verification is conducted by the faculty of the respective department at the end of academic year. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves and stack rooms c. stocktaking and weeding and d. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds, indoor stadiums and gyms are maintained by the physical education department.

<http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=college-policies>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	INSTITUTIONAL SCHOLARSHIPS	40	155000
Financial Support from Other Sources			
a) National	Jnanabhumi	600	6191236
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
PHYSICAL FITNESS	21/06/2018	124	DR.V.VAMSI KRISHNA
TIME MANAGEMENT	13/07/2018	157	DR.CH.SRINIVAS
LANGUAGE COMMUNICATION	12/02/2019	183	DR.CH.SRINIVAS
Teamwork	20/03/2019	128	A .ANURADDHA
PROBLEM SOLVING	06/11/2018	127	DR.CH.SRINIVAS
Hygiene and hand wash awareness	06/11/2019	43	DR.CH SATYANARAYANA
Python	12/09/2018	83	A .ANURADDHA
Awareness campaign on personal health and good habits	04/12/2018	43	DR.CH SATYANARAYANA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed

			activities		
2018	Quantitative Aptitude and Data Interpretation	115	0	52	0
2018	General Awareness and Current Affairs	85	0	52	0
2018	CAREER PLANNING AND GUIDANCE	0	109	0	52
2018	Employability Skills	0	122	0	51
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
08	105	85	04	47	26
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	B.Sc Mathematics, Physics, Computer Science	Department of Computer Science	DR.CSN Degree And PG College	MCA
2019	10	B. Com Computer Applications	Department of Commerce	DR.CSN Degree And PG College	MBA
2019	16	B.Sc Microbiology	Department of Microbiology	DR.CSN Degree And PG College	MSC Microbiology
2019	18	B.Sc Chemistry	Department of Chemistry	DR.CSN Degree And PG College	MSC Organic Chemistry

2019	13	B.A Social Work	Department of Social Work	DR.CSN Degree And PG College	MA Social work
2019	7	B.Sc Botany Zoology Chemistry (B.Z.C)	Department of Biological Science	DR.CSN Degree And PG College	MSC Biotechnology
2019	2	B.Sc Botany Zoology Chemistry (B.Z.C)	Department of Biological Science	DR.CSN Degree And PG College	MSC Biochemistry
2019	3	B. Com Computer Applications	Department of English	DR.CSN Degree And PG College	MA English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	92
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Judo	institution level	46
Group Dancing	institution level	6
Solo Dancing	institution level	18
Poster	institution level	34
Fencing	institution level	38
Power Point Presentation	institution level	28
Quiz	institution level	25
Rangoli	institution level	16
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	TABALA	National	Nil	1	725	Y. YESY
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has a student council constituted with academically strong

students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students perception. Institute puts efforts for the all-round development of a student. Also student members are involved in several Institute and Department level committees with active participation. They are explained below. 1. Cultural Fine arts committee :- 2. Eco-club 3. Library Advisory committee 4. Magazine Publication committee 5. Sports and games committee 6. NSS advisory committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

42

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Activities organized by Alumni Association: 1. Tree Plantation. 2.Alumni Meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Dr C.S.N College practices decentralization participative management in all the academic activities management activities to improve the quality of our institution. 1. We decentralise our institution in to different departments each department is headed by H.O.D and finally all the department are monitored by the principal of the institution. The college gives freedom to all staff members, HODs, Principal express their ideas, opinions, about the academic work. Finally, we implement the best one among all the ideas like wise we decentralise encourage participative management in academic work. 2. On the other hand, in the management side, we have strong team we have a governing body members headed by secretary correspondent of our college. Regularly we conduct a general body meeting to know about the position of the college whether it is working in a right way or not. According to that they make discussions take decisions in a participative way. We give freedom to every board member to express their feelings share their ideas about the college. Likewise, we encourage participative management in our college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college affiliated to AKNU and

follows semester pattern. The faculties prepare semester plan, teaching plans as per subjects allocated. The time table incharge prepares the subject and classroom schedule and guides the department and faculty .As per schedule two and half units are covered for mid I exams and the remaining for mid II exams

Teaching and Learning

As per the academic calendar of the college and university the college insist every faculty member to prepare teaching plan for all the subjects at the beginning of every semester. As per that teaching plan only we conduct all the classes to the students. The teachers also use digital classrooms, screens, google sheets to improve the growly of the teaching. The college has introduced add on courses to strengthen improve the standards of the students.

Examination and Evaluation

The college develops separate academic calendar as per the calendar of the university.As per that academic calendar, we conduct internal examinations and practical examinations to all the students. Internal assessment of the students can be done by slip test, periodical tests, group discussions and written tests, seminars paper presentation and home assignments
A part from this we also conduct special seminars on every Saturday to improve the skill of the student in every stage.

Research and Development

Dr. C.S.N College encourages research activities by motivating our staff members invites eminent professors to conduct Research orientation activities. the college also improve the facility in the library and the Laboratories which helps those staff members who undertake research works. the college also encourage staff members to register for PhD, MPhil by providing some minimal financial assistance and provide some extra leaves.

Human Resource Management

The college recruited every year new faculty members both in teaching non-teaching we select Staff members in a specified process by giving advertisement in newspapers local TV channels. Finally, we conduct a interview for all the candidates select a eminent candidates who are suited to

that jobs. In that process we doesn't consider any references recommendation for selection of candidates.

Admission of Students

As per the rules and regulations of the university we admit students both in degree and postgraduation courses, For AICTE Courses like M,B,A, and M.C.A. we admit students through ICET Counselling. sor DEGREE Courses also we admit students as per the guidelines given by the government

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	As Per the rules of the university we conduct internal examinations for all the DEGREE and P.G. Courses to evaluate the standard of every student. We also maintain all students internal marks by using that software i.e., E CAP.
Administration	1. The Govt. Funds and expenditures of our college regularly uploaded in the PFMS portal. 2. The circulars and notices are uploaded in the institution website and also disseminated to departments through e-mail from the principal office. 3. The Salary of Teaching and Non-teaching staff are directly credited into their accounts.
Finance and Accounts	The financial transactions are carried out by online. For easy maintenance of accounts college is mainly using tally software. Along with this software the college is also procure new software courses by monthly discussions with accountant and other supporting staff
Student Admission and Support	1.The state Govt. of AP is allocated the students by online mode through counsellings. 2. The ERP management system is used to maintain the student's database. 3. The curriculum, syllabus and Academic calendar are uploaded in the college website. 4. The daily automatic SMS alerts are sent to the parents whenever they are absent to class.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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2018	NIL	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	ORIENTATION PROGRAM ON NAAC ACCREDITATION	Nil	18/08/2018	18/08/2018	62	Nil
2018	ONLINE TEACHING PLATFORMS	Nil	12/09/2018	13/09/2018	55	Nil
2018	TIME MANAGEMENT	TIMEMANAGEMENT	14/09/2018	15/09/2018	48	21
2018	Nil	E GOVERNANCE	08/11/2018	09/11/2018	Nil	18
2018	PARTICIPATIVE TEACHING	Nil	11/12/2018	12/12/2018	47	Nil
2019	E CAP	E CAP	04/01/2019	05/01/2019	46	19
2019	PAPER PRESENTATION	Nil	04/02/2019	05/02/2019	51	Nil
2019	LEARNING STYLES	Nil	01/03/2019	02/03/2019	46	Nil
2019	Nil	MIS	13/03/2019	14/03/2019	Nil	16
2019	Nil	RECORD MAINTENANCE	04/04/2019	05/04/2019	Nil	21
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FACULTY DEVELOPMENT PROGRAM ON MODERN TEACHING AND LEARNING TECHNIQUES	33	25/09/2018	29/09/2018	05

TWODAY FACULTY PROGRAMME ON MODERN TEACHING	9	03/12/2018	04/12/2018	02
WORK SHOP ON APPLICATIONS OF SCIENCES	5	18/12/2018	22/12/2018	05
WORK SHOP ON PYTHON AND DATA SCIENCE	9	07/01/2019	10/01/2019	04
INNOVATIONS AND GOOD PRACTISES IN INSTITUTIONAL GOVERNANCE	11	04/03/2019	06/03/2019	03
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	72	0	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PROVIDENT FUND, EMPLOYEE STATE INSURANCE , MATERNITY LEAVES, TRANSPORTATION FAC ILITIES, MATERNITY LEAVES , STUDY LEAVES	PROVIDENT FUND, EMPLOYEE STATE INSURANCE, MATERNITY LEAVES, HOSTEL FACILITIES, TRANSPORTATION FACILITIES, STUDY LEAVES	ORIENTAL INSURANCE

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal External Audit will be conducted by college management every year to know the financial standard of the institution. We have senior accountant to maintains the incomes Expenditure of the institution under the guidance of auditors accountant. They also monitor the funds received by U.G.C and any other agencies. Basically, on the funds availability the college management will take decisions on fund mobilization on innovative things.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

1582122

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ADI KAVI NANNAYA UNIVERSITY	Yes	G V RAMANA
Administrative	Yes	ADI KAVI NANNAYA UNIVERSITY	Yes	CH KRISHNA RAO

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

I. Parent Teacher meetings are held for all the years at regular intervals where parents are told about their wards academic performance, attendance, their discipline and participation in various college activities. II. Feedback from the parents is recorded in the meetings and necessary steps are taken. III. Some of the parents are also the members of the college alumnus.

6.5.3 – Development programmes for support staff (at least three)

1. NAAC SENSITIZATION 2. MODERN TEACHING METHODS 3 E CONTENT 4. MS OFFICE 5. E CAP 6. PERSONALTY DEVELOPMENT

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Mentor-Mentee system established 2. Parent – Teacher meetings conducted 3. Maintains the campus high security with CCTV facility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Mentor- Mentee program	16/07/2018	16/07/2018	16/07/2018	41
2018	Orientation program on NAAC Accredi tation	18/08/2018	18/08/2018	18/08/2018	62
2018	Faculty Development Program	25/09/2018	25/09/2018	26/09/2018	54
2018	State level seminar and intercollegi ate competitions	21/12/2018	21/12/2018	21/12/2018	115

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Protection of girl child	25/08/2018	25/08/2018	154	42
Role of gender in society	06/10/2018	06/10/2018	77	0
International Woman Day	08/03/2019	08/03/2019	58	0
Gender discrimination	02/04/2019	02/04/2019	83	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total power requirement for college is Rs. 3,81,080. The college is using the LED bulbs for energy conservation. The organization is also conducting different awareness program on environmental and ecological crises. And also awareness programs on energy conservation Through the NSS camps and as part of activities it has conducted plantation in and around the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	28/05/2018	1	Road safety	Avoiding	63

					helmet awareness	head injuries	
2018	1	1	25/08/2018	1	Swachh surveksha na survy	Clean and green	95
2018	1	1	22/11/2018	1	Protection of girl child	Equality with male	87
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar and hand book	12/06/2018	Calander and hand book 12-06-2018 This year the college published a calendar and handbook. The objective of this publication is to provide a bird's eye view of the college initiatives to promote in vision and mission giving a general introduction to the vision mission statement our core values, Institution specific program outcomes, a glance of the college right from the beginning of its journey in 1994 to till date focus on the evolution any stages of the college during various timelines. Academic, Administrative, Governance, examination and evolution, Scholarships, facilities Student's code of conduct, disciplinary rules and regulations in our college are included.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	82
Voters Enrolment Day	25/01/2019	25/01/2019	125
Republic day	26/01/2019	26/01/2019	128
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Discouraging the use of plastics in campus plastic free campus and reducing

pollution. 2. Practice of swachatha to keep campus clean. 3. Plantation and flowering including those with medicinal values. 4. Encouraging the students and staff to use public transport. 5. Establishing and maintaining water harvesting pits.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Administrative Reforms Objectives of the Practice: Simplifying the administrative responsibilities of teaching and non teaching staff of the institution. Decentralization the administration to the Heads of the departments with a specially designed work schedules for everyday. Non teaching administration also is assigned to the senior most officer with a daily work schedule designed by the institution. Responsibility of daily cleanliness, upkeep of the departments, gardens are given to the cadre of a manager to look and supervise works The intended outcome: Completing their assigned work by all the employees with responsibility under continued surveillance. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer. Irresponsibility and laziness in their assigned schedule has become problematic and quality of education and outcome are effected The administrative schedules are slowed down and the time frame submission of reports, assignments to the university and government are delayed causing pressure on the Principal. The maintenance of cleanliness and gardening are not proper due to negligence of the class IV employees due to lack of supervision. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, research, innovation and extension activities. He is at liberty to prepare departmental calendar with all activities after through discussions in the departmental meetings. All the staff members are provided with Academic Activity Book cum Diary. The book contains the concerned faculty assigned subjects syllabus, time tables, work load, teaching plan for the semester and the ensuring month. The teaching plans include all the co-curricular activities like group discussions, assignments, seminars, related activities, practicals, field visits and internal examinations schedule etc., The faculty is directed to prepare plan for every week to enable him to prepare well and complete the syllabus as per the schedule. The faculty has to fill up next day's teaching plan and submit to the HOD every day afternoon. Leave letters have to be submitted to the principal through HOD in order to make next day's teaching plan adjustments in order to complete the days schedule properly. The HOD supervises all the teaching schedules, students attendances, co-curricular activities, class tests and performance of the students. The HOD plans mentors to his students and maintain records of the mentor mentee interactions. The HOD maintains his departments' infrastructure, records, monthly meetings minutes, laboratories and the equipment. He maintains stock registers, utility registers and requirements registers. HOD supervises the laboratory work and the practicals conducted by the students. He will go through the lab manuals, students observation books, records and viva question framed by the students. The day's work turnover is submitted by the faculty members in the format given to them is verified and enter the attendance, late comings or any lapses on the part of faculty. He will also make next days' teaching plan adjustments. The Principal receive reports daily evening from all the departments about the work turned out on that day and the plan for the next day on the last period. Similarly, the superintendent of the office submits next day's work schedule and the work turned out for today. In turn, the principal prepares a consolidated report of the work turnover of the day and next day's plan for teaching, administrative and maintenance wings of the

college and submit to the Secretary Correspondent for information and audit.

Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized. All the HODs have taken up the responsibility of their respective departments. They developed competitive spirit and comparing with the other departments. The HODs are taking responsibility for their students attendance, discipline, teaching, learning and evaluation supervision and overall development of their respective department. There is improvement of staff discipline, admissions and the performance of the students overall development including results. Since there is continuous supervision from the HODs, Principal and Secretary Correspondent we have reached the targets and bench marks as it is evident from the examination results point of view. There is improvement in the landscape, concrete roads and all the facilities for sports and games etc., Problem encountered and resources required: Initially, there was criticism from the staff saying that the work load is increased in preparing reports and preparing teaching plans etc., Principal felt difficult to review all the reports submitted by the departments during the last period. The miniature staff revolted and few of them left their jobs. The institution has overcome all the problems slowly and the above best practice is implemented which is yielding good results. The financial commitment only is to make computerization and computer operators for clerical work. Social Skills Enhancement with Earning

Program Objectives of Practice:

- To train the students in basic skills regarding sericulture, organic farming, food items preparation etc.,
- To train students market the produce made by them
- To train students to develop communication and marketing skills.
- To enable the students to earn during college days and make them the strategy involved in earning and the value of money.
- To train the students to plan for entrepreneurship after completion of the course.

The Context: Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills. They also are not feeling the value of money and the hardship involved in earning. Since the students individually do not show interest in learning skills of food growing, cooking, beautification of the surroundings. They can be motivated in the college to train them in groups on the subject of their interest.

The Practice: Five programs are identified for training and marketing at the college level. They are 1. Sericulture, 2. Organic farming of Vegetables and fruits, 3. Sweets and Snacks, 4. Phenyl making and 5. Tutions to school students. The students are given option to choose one of the program according to their interest. Then they are formed in these 5 groups. Training is given to the students in their chosen program and made them involve in the process. When the produce is ready, the students are trained to market them. For marketing strategy, the students are taken to the nearby Apartments and explain about the products and competitive prices. The residents are formed into various what's app groups according to their requirements girls and boys separately with inmates of the locality gender wise. As and when what's app order is received by the students, they will carry the commodity to their doorstep when they go home from the college and the price is collected. Those students who opted for tuitions are teaching students in the classrooms and few of them operate home tuitions. The money collected is distributed to the students basing on the total income deducting the investment and maintenance expenditure.

Evidence of Success: The students involved in their programs have completely changed and became confident. They are able to communicate more effectively and efficiently. They have become more polite and friendly. The overall personality development took place. They are enjoying their bank balance with the hard earned money and not spending like previously. They have become more responsible and attending the college regularly and improved their academic performance. Problems encountered and resources required: Initially students were reluctant to work in the garden and at the kitchen. The parents complained that their children will not do

farming and cooking, slowly we could overcome the hurdles. When once the program was successful, the students joined voluntarily in the programs and the seniors are encouraging their juniors. The resources required are provided by the college. The land for sericulture, gardening, composting and regular labour is provided by the college. Raw materials are purchased and accounts are maintained by a separate committee for this purpose with participation of students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.drconsdegreeandpgcollege.ac.in/page.php?menu=best-practices&slug=best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

During the year 1992, a pediatrician who has been the first children specialist in the neighbouring three districts of Andhra Pradesh was not satisfied with the type of education to his children. The students were taught the lessons in the classrooms just to complete the syllabus and notes written by a senior teacher was supplied to the students. They used to mug up the notes without proper understanding and they were not completely learning the subject and not able to communicate well. The Doctor shared his thoughts with his Doctor colleagues and educationalists in the area and decided to start educational institutions for the overall development of the younger generations. They started a society by name Peoples' Educational Society and got permission to run Dr. Cheeday Satyanarayana EM School and Junior College in 1992. When the inter students reached the degree stage, Degree College was started and when they reached PG, Post Graduate courses were started and finally MBA and MCA courses were started. It is a non-profit organization with a motto to develop the socially and economically backward sections of the society. The students are financed by the government and philanthropists. The priorities of the college are to admit the students from weaker sections and give them training with all round development of the personality. They are given opportunity for group learning, experiential learning, and innovative learning. They are encouraged to participate in the class seminars, which is a regular feature for every topic of the lesson. Every Saturday, the college conducts special seminars wherein all students participate and conducted by one department a week. The students prepare PPTs on current affairs and critical issues and make presentations. Every presentation ends with discussion on the topic. In between the seminars there will be cultural programs organized by the organizing department. Quiz competition is conducted among the departments on the subjects, general and current issues. A guest is invited to participate on the special seminar day and gives his presentation on personality development, entrepreneurship and current issues. The seminars ends with presentations to the winners of the participants. The departments maintain records of all the students' bio-data on folders year wise. The faculty takes up the responsibility about their overall development and result. During their stay in the college, the faculty acts as mentors and guide them and encourages them about their future settlement. They are guided for their suitable employment. The faculties continue to be in touch with their old students and utilize their services to the present students. Every semester mock interviews are conducted to the students to experience the tests and interviews before they actually face for job many times and face the actual interview with confidence. The college outreach programs are social service activities to the neighbouring villages. These activities are very useful from the Students point of view. Their horizon of thinking and exposure is increasing and outlook is changed.

Their interpersonal relationships are getting better.

Provide the weblink of the institution

<http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=about&slug=about-institutional>

8.Future Plans of Actions for Next Academic Year

1. We aim to improve facilities in ICT enabled classrooms next year. 2. We will conduct campaigns for making and maintaining our campus clean and green. 3. We also aim to make our campus a plastic free zone. 4. Develop the E-Content facilities for conducting online classes